

## CLIENT RESPONSIBILITIES

### Training:

- I will provide my VRC with all information needed to authorize the services connected with this IPE (may include a copy of the curriculum, training outline, class schedule, grades, income verification, financial aid information, etc). Some of this information may be needed each term, semester or annually depending upon my training program.
- I will apply for PELL and any other form of needs-based financial aid. I understand that PELL and certain other forms of financial aid must be applied first to reduce the costs associated with this IPE. My failure to apply for financial assistance may result in the interruption or termination of services.
- I will enroll in a normal courseload (12 – 16 hours for college-based training) each term/semester unless my disability requires an exception that is approved by my VRC.
- I will attend all scheduled training/class sessions unless an exception is approved by both my VRC and the training program.
- I will maintain satisfactory progress. This is defined as at least a C in academic training programs.
- I understand I will be responsible for paying all costs associated with re-taking classes or training sessions due to withdrawal, dropping out or failure to pass. This may include tuition, fees, books, training supplies, etc). Also, I am responsible for paying the costs associated with any classes or training that is not required to complete my training program.